



AHSAN DANISH

Sr Accounts Officer

My Contact

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📍 Faisalabad, Punjab, Pakistan

Hard Skill

- Financial modeling and reporting
- Accounting Software
- Data mining and analysis
- Book keeping
- Financial accounting
- Business valuation

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

Education Background

- UNIVERSITY OF PUNJAB
BACHELOR OF ACCOUNTING
Completed in 2018
- PUNJAB BOARD OF TECHNICAL EDUCATION
Diploma in Accounting
Completed in 2015
- GT High School
Matric With Computer science
Completed in 2012

About Me

Dedicated and detail-oriented Accountant with 5 years of experience. To strive for a long term career in a potent organization, that offers a highly competitive environment with adequate opportunity for growth.

Professional Experience

Naseem Fabrics | Sr Accounts Officer
2018 – Present

Key responsibilities:

- Cash handling ·
- Manage recovery from debtors ·
- Manage payments to creditors ·
- Supervise inventory transactions
- Manage all accounting transaction ·
- Manage order close report ·
- Manage export schedule ·
- Handle monthly, quarterly and annual closings ·
- Reconcile accounts payable and receivable ·
- Ensure timely bank payments ·
- Prepare documents for tax returns ·
- Manage balance sheets and profit/loss statements

Achievements

- | | |
|-------------|---|
| 2019 – 2021 | Promoted to senior level Accountant. |
| 2021 – 2022 | Got Additional charge of HOD
(when he was on his Heart surgery for
6 Months). |